

Rhode Island Community Food Bank
Volunteer Job Description



Position Title: Volunteer Agency Shopping Assistant
Reports To: Expeditor

Our Mission: The Rhode Island Community Food Bank works to improve the quality of life for all Rhode Islanders by advancing solutions to the problem of hunger.

Our Vision: We envision a state where no one goes hungry.

Position Summary: This volunteer position assists the Operations team. Volunteer assists our member agencies load their vehicle with items on their orders. The order may range from dry product to perishable or frozen goods as well as produce in 50 pound bags. The volunteer also restocks our shopping area and bread racks with goods for agencies to put on orders. The volunteer is lifting and bending throughout the shift. Our agency dock is partially exposed to the elements so please dress for the weather.

Hours and Shifts: Monday – Friday 8am-12pm

Protocol and Responsibilities:

1. Lifting and bending.
2. Sorting and organizing.
3. Sweep and mop floors.
4. Ability to lift 35-50 pounds regularly.
5. Work with agency members of diverse background and cultures.

Skills and Qualifications:

- Good communication skills
- Good organization skills
- Detailed oriented
- Able and willing to work independently